

EGAN CITY MINUTES  
REGULAR MEETING  
January 19, 2022

The Board of Trustees of the City of Egan, South Dakota met in regular session on January 19, 2022 at the Egan City Hall, 110 W 3rd Street, Egan, SD.

Present: Board of Trustee members John Steinhauer, Cody Chamblin, Nancy Hansen, Brad Judstra, and Jerome Olson. Also present was Finance Officer Duncan.

The meeting was called to order by Steinhauer at 6:00pm.

Motion by Judstra, second by Chamblin, to approve the agenda. All present voted "aye."

Motion by Chamblin, second by Judstra, to approve the minutes from December 15, 2021 meeting. All present voted "aye".

**Zoning:** Reviewed one building permit

**Old Business:** Judstra updated board on correspondence with FEMA.

**New Business:**

No action taken on Tractor Pull request.

Motion by Chamblin, second by Judstra, to accept the petition from Mossing Dairy, LLC to vacate the alley lying within Lots 7-8-9-10-11, Block 8 Leinbach's Addition. All present voted "aye".

Motion by Judstra, second by Chamblin, to transfer \$11,595.47 from General Fund to Sewer Lagoon Fund for 2021 charges. All present voted "aye".

Motion by Chamblin, second by Olson, to approve the 2022 Egan City Fee Scale. Water: Base rate \$25.10 + \$5.05/1,000 gallon; Replace Water Meter \$200.00; New Service \$300.00; Sewer: Residential \$22.00; Commercial \$30.00; Lagoon \$8.00; Residential Garbage \$12.06; Utility Deposit \$135.00; Returned Check Fee \$40.00; Late fees on Utility Bill: \$4.00 if not paid by 5:00 pm on the 10<sup>th</sup> of each month, \$35.00 collection fee after 20<sup>th</sup> of each month, \$40.00 disconnection fee after 20<sup>th</sup> of each month, BSRW Labor Fees: \$45.00 Minimum One Hour, \$65.00 Minimum One Hour after Hours; Camping \$10.00 per night per site; City Sales Tax 2%; Annual Dog Tag \$5.00 per dog neutered or spayed, \$10.00 per dog intact, \$40.00 per dog non-licensed by January 1<sup>st</sup>; Liquor License \$200.00 to serve/sell on Sundays, \$300.00 Off Sale Liquor License, \$900.00 On Sale Liquor License; Mowing \$125.00 per time; Notary Services \$2.00 for non-city resident, Building Permits: \$10.00 application fee, \$1.00 per thousand or part of thousand, Conditional Use Permit \$140.00 + special meeting costs; Variance Request \$140.00 + special meeting costs; Rezoning Request \$140.00 + special meeting costs; and Vacating Public Ground \$140.00 + special meeting costs. All present voted "aye".

Motion by Hansen, second by Judstra, to approve wage of \$150.00 per month for Board of Trustees meetings. All present voted "aye". Motion by Steinhauer, second by Judstra, to approve stipend of \$25.00 per Special Zoning Meeting for Board of Adjustment members. All present voted "aye". Motion by Judstra, second by Chamblin, to approve a 5% Cost of Living raise for all hourly employees with a \$15.00 minimum hourly wage. All present voted "aye".

2022 Wages: Chamblin, Cody: Council \$ 150.00 Monthly, Maintenance \$15.00 Hourly, Tractor Operator \$18.38 Hourly, PU Snowplow \$26.78 Hourly, Large Snow Plow \$37.28 Hourly, Zoning Special Meeting \$25.00; Duncan, Brenda Finance \$26.78 Hourly; Hammer, Kevin \$15.00 Hourly, Hansen, Don \$15.00 Hourly; Hansen, Nancy Council \$ 150.00 Monthly, Maintenance \$15.00 Hourly, Zoning Special Meeting \$25.00; Judstra, Brad Council \$ 150.00 Monthly, Maintenance \$15.00 Hourly, Tractor Operator \$18.38 Hourly, PU Snowplow \$26.78 Hourly, Large Snow Plow \$37.28 Hourly, Zoning Special Meeting \$25.00; Olson, Jerome Council \$ 150.00 Monthly, Maintenance \$15.00 Hourly, Tractor Operator \$18.38 Hourly, PU Snowplow \$26.78 Hourly, Large Snow Plow \$37.28 Hourly, Zoning Special Meeting \$25.00; Smith, Nathan Maintenance \$15.00 Hourly, Tractor Operator \$18.38 Hourly, PU Snowplow \$26.78 Hourly, Large Snow Plow \$37.28 Hourly; Steinhauer, John Maintenance \$18.38 Hourly, Tractor Operator \$18.38 Hourly, PU Snowplow \$26.78 Hourly, Large Snow Plow \$37.28 Hourly, Zoning Special Meeting \$25.00.

Motion by Chamblin, second by Judstra, to approve the 2022 Fire Department with Flandreau for \$4,000.00 and with Colman Fire Department for \$1,500.00 and Trent Fire Department for \$1,500.00. All present voted "aye".

Motion by Chamblin, second by Judstra, to designate the Moody County Enterprise as the Official Newspaper for Egan City. All present voted "aye".

Motion by Hansen, second by Chamblin, to continue publishing minutes in Booster Publishing for the year 2022. All present voted "aye".

Motion by Judstra, second by Hansen, to appoint Gregg Gass as the Egan City Attorney. All present voted "aye".

**Committee Reports:**

Compliance/Code Enforcement: One abatement letter will be sent, and one violation letter will be sent.

Maintenance: Brush pile has been ignited, work continues on Generator

Parks: Judstra will report back on FEMA findings concerning park improvements

Personnel & Financial: Motion by Chamblin, second by Olson, to approve the financial report. All present voted "aye".

Utilities: Reviewed water loss report and discussed BSRW rate increases

Motion by Hansen, second by Chamblin, to approve the following bills: Asphalt Surface \$36,992.00 (2021 Sealing); Big Sioux Water \$3,356.80 (Water/water loan/supplies); Booster \$49.95 (Publishing); C & R Custom Repairs \$1,647.52 (Snowplow); Century Link \$271.68 (Phone); CitiBusiness Card \$654.94 (Supplies); Department of Treasury \$517.76 (Payroll Tax); Dutton Lainson \$1,209.72 (Water Meters); Eng Services \$1,057.30 (garbage services); Eng Services \$1,736.12 (Gravel); Equipment Blades \$585.00 (Snow Plow Blade); Gass Law \$653.52 (Legal Services); Intuit Payroll \$692.25 (Payroll Software); James Mackert \$135.00 (Utility Deposit Refund); Johnson Brothers Excavating \$2,563.78 (Trenching for Water Leak); K & S Electric \$1,513.00 (Generator Software & startup); Moody County Enterprise \$59.96 (Dec. Publishing); Mossings Dairy LLC \$135.00 (Utility Deposit Refund); Ottetail \$745.88 (Electrical Nov); Ottetail \$798.91 (December Electrical); Patriot Electric \$368.62 (Generator Meter); RDC \$84.90 (Internet/Static IP); River's Edge \$269.33 (Fuel/Supplies); SD DANR \$50.00 (Annual Dues); SD One Call \$21.70 (October thru December fees); Tyler Lumber Company \$49.14 (Supplies); USDA - \$569.00 (Loan); Payroll – General \$1,291.96, Sewer \$250.00, Water \$250.00. All present voted "aye".

Reviewed correspondence. No action taken.

Motion by Chamblin to adjourn at 7:05 pm. All present voted "aye".

Next Regular Meeting – February 16, 2022

Minutes submitted pending Board approval.

John Steinhauer, Chairman

Attest:

Brenda Duncan, Finance Officer