AGENDA   
EGAN CITY – REGULAR MEETING

May 21, 2025

6:00 PM at Egan City Office

101 N Irvin St. Egan, SD 57024

***Persons wishing to comment on items on the Agenda shall raise their hand, state their name, and request to speak; following presentation of the agenda item and AFTER the Chairman opens the item up for public comment.***

**Call Meeting to Order**

**Conflict of Interest Items on current agenda for anyone on the Council**

**Motion to approve agenda**

**Motion to Approve April 16th Regular and Special Meeting Minutes**

***Public Comment:*** This is the opportunity for the public to comment on items NOT on the agenda. If the item requires Council action, it will be scheduled for an upcoming meeting. The public must refrain from questioning council members. This time is limited to **comments** only. **No open** discussion. This session is limited to 30 minutes allowing **3 minutes per citizen**. Should a group wish to address the council on a same subject topic a spokesperson must be chosen.

***Zoning:*** Nuisance Property Updates

***Old Business:*** Road Work

FEMA update

***New Business:*** Trustees Oath of Office

Election of Chairman & Vice Chairman

Committee Assignments –

Compliance/Code Enforcement-

Maintenance/Streets-

Parks (Chamblin& Ten Eyck)–

Personnel & Compliance (Olsen & Hansen) –

Utilities (Hein)–

First Reading of Amended Ordinance #157

2024 End of Year Financial Report

Meet n’ Greet

Dump Station

***Committee Reports:***

Compliance/Code Enforcement (Olsen & Hansen)–

Maintenance/Streets (Chamblin& Hein)–

Parks (Chamblin& Ten Eyck)– Burning Pile, Playground equipment,

Personnel & Compliance (Olsen & Hansen) –

Utilities (Hein)–

**Motion to Approve Personnel & Financial Reports**

**Motion to approve bills presented**

***Other:*** Review Correspondence – Email

***Next Regular Meeting:*** June 18th, 6:00 pm

***Adjourn***

**AGENDASUBJECT TO CHANGE UP TO TWENTY-FOUR (24) HOURS PRIOR TO MEETING TIME**

**Egan City Special Minutes   
April 16, 2025**

The Board of Trustees of the City of Egan, South Dakota met in special session on April 16, 2025, at Egan City Hall, 110 W 3rd Street, Egan, SD.

Present: Board of Trustee’s - Nancy Hansen, Mike Hein, Jerome Olson and Michelle Ten Eyck, Finance Officer Kayla Charles, County Commissioner Assistant Marty Skroch, Ambulance Personnel Wes Hall and Scott Ganschow. Also, present Egan Residents: Norm & Donna Koehn, Barb Warborg, Mike Larson, Randy Roiger and John Steinhauer. Moody County Resident Lillian Relf.

Chairman Cody Chamblin was absent

At 5:30 pm the meeting was called to order by Trustee Hansen. Vice-Chairman joined the meeting at 5:35pm.

Motion by Ten Eyck, second by Hein to approve the agenda. All present voted “aye.”

***Public Comment:*** Randy Roiger asked for an update on his appeal during the Board of Equalization Meeting. Charles and Skroch advised Roiger to reach out to Moody County Department of Equalization.

***Old Business:*** Moody County Ambulance- City Residents Donna and Norman Koehn, Randy Roiger, Mike Larson, and Barb Warborg took turns asking their concerns and questions about the Moody County Ambulance possibly leasing the current City Office. Skroch, Hall, Ganschow, Charles, and Ten Eyck fielded all questions and concerns.

Motion by Ten Eyck, second by Hansen to adjourn meeting at 6:23 pm. All present voted “aye.”

Next regular board meeting Wednesday, April 16, 2025, at 6:28 pm.

Minutes submitted pending Board approval.

Jerome Olson, Vice-Chairman

Attest:

Kayla Charles, Finance Officer

**Egan City Minutes**

**April 16, 2025**

The Board of Trustees of the City of Egan, South Dakota met in regular session on April 16, 2025, at Egan City Hall, 110 W 3rd Street, Egan, SD.    
Present: Board of Trustees – Nancy Hansen, Cody Chamblin, Mike Hein, Jerome Olson and Finance Officer Kayla Charles.  Also present: Norman & Donna Koehn, Mike Larson and Barb Warborg.   
6:29 pm meeting was called to order by Vice-Chairman Olson.   
Motion by Hansen, second by Ten Eyck to approve the agenda. All present voted “aye.”   
Motion by Ten Eyck to approve the March 19, 2025, Regular Meeting Minutes, second by Hansen. All present voted “aye.”   
**Public Comment:** Donna Koehn asked about an update on the Meet n’ Great idea proposed in January. The board advised it will be on May’s agenda.    
**Zoning:** Charles is scheduled to meet with the lawyer about the two trailer nuisance properties. Charles will also send certified letters to 5 other nuisance properties that Ten Eyck provided documentation of.    
Old Business: Sheriff Monthly Recaps: March report was shared. Road Work- Charles had reached out to Brad Hemmer about gravel roads. She will reach out for gravel quotes. Charles asked Ten Eyck for contact information for Seal Pros to reach out to get a quote. Charles had left a voicemail to them and had not heard back yet. SD DOT responded to the request for reimbursement of lawyer costs. SD DOT has no way of reimbursing the city as the project has already been closed with the federal government. SD DOT did advice the city could use grant money previously received to pay for the laywer costs.    
**New Business:** Mosquito Control- No grant will be available to pay for mosquito control through the State of South Dakota. The cost occurred last year and reimbursed from the grant was roughly $2000. That cost was already figured in the 2025 budget without reimbursement from the state. The City of Colman sent over a contract for Mosquito Control. The contract and cost remain the same from 2024. Motion by Hansen, second by Ten Eyck to approve the Mosquito Control contract with the City of Colman. All present voted “aye.” FEMA Floodplain update- City received a letter from FEMA saying that there were no appeals received for the suggested floodplain changes. Charles will send this information to the cities lawyer for guidance on what to do next. Charles will also research if the city is responsible for not issuing building permits in the floodplain. Charles will check with First District and DeAnna with Equalization to see if there is any current floodplain or zoning ordinances in place for the City of Egan. Review of Ordinance #157- The board made changes to Ordinance #157’s exemption policy, only allowing those in the rural district to apply be applicable for the mowing exemption. The first reading of Ordinance 157 will be at the next meeting. Ten Eyck made a motion to adjust the mowing fee to $250 flat rate for the first hour and $80 for any additional hours, second by Hansen. Hansen, Hein and Ten Eyck voted “aye” and Olson voted “nay.” 2026 Sheriff Contract- Ten Eyck made a motion to approve the 2026 Sheriff Contract with an approximate 3% hourly pay increase, seconded by Hein. All present voted “aye.” Playground Equipment- Ten Eyck presented 3 quotes for playground equipment to be placed behind the gazebo on Main Street. Motion by Ten Eyck to purchase the playground equipment and supplies for 16,300, second by Hein. All present voted “aye.” Ball Field Expansion/Upgrade- Ten Eyck presented the board with the possibility of purchasing lights for the ball field. Michelle made the motion to purchase lights for the ballfield to not exceed $2,000, second by Hansen. All present voted “aye.

**Committee Reports**: Compliance/Code Enforcement: Discussed in zoning Maintenance/Streets: Discussed in Old Business. Parks: Hein will gather quotes for landscaping veterans’ park. Personnel/Compliance: Nothing Utilities: OtterTail will be installing a new streetlight at North Fred Street.    
Motion by Ten Eyck, second by Hansen to approve Financial Report. All present voted “aye”    
Motion by Hansen, second by Ten Eyck to approve the following bills: Payroll (General + employer taxes) $1912.97; BlueJays (Fuel Snow Removal) 40.00; Big Sioux Community Water System (March Water Purchase/Loan) 3137.47; CardMember Services (Amazon, DG, SDML, Microsoft, Colman Bldg Center) 1035.33; Ekern Home Equipment (Furnace Repair) 358.94; Eng Services (March garbage haul) 1133.60; Moody County Auditor (Dec 2024-Feb 2025 Deputy Coverage) 2839.00; Internal Revenue Service (941 Quarter 1 Payroll Taxes) 1324.32; Moody County Enterprise (March 2025 Publishing) 294.06; Napa Auto Parts (Firetruck Battery w/2 year warranty) 140.61; Sd Dept of Transporation (20% of Bridge Maintenance Work Share) 223.96; SD 811 (1/25-3/25 Locates) 2.24; SD DOR (Jan 25 – Feb 25 sales tax) 82.55; USDA Payment (March Payment) 569.00; Valley FiberCom (March 25 Bill) 181.70; Total 13, 275.75; All present voted “aye”.   
Correspondence: City of Egan received a letter Governor’s office showcasing 2024 economic achievement. Also, received was the Water Tank Inspection and Senior Center Roof Warranty.   
Motion by Ten Eyck, second by Hansen to adjourn at 7:41 pm.  All present voted “aye”   
Next Regular Meeting – Wednesday, May 21, 2025, at 6pm.   
Minutes submitted pending Board approval.    
Jerome Olson, Vice-Chairman   
Attest: Kayla Charles, Finance Officer

















