AGENDA   
EGAN CITY – REGULAR MEETING

April 16, 2025

6:00 PM at Egan City Office

101 N Irvin St. Egan, SD 57024

***Persons wishing to comment on items on the Agenda shall raise their hand, state their name, and request to speak; following presentation of the agenda item and AFTER the Chairman opens the item up for public comment.***

**Call Meeting to Order**

**Conflict of Interest Items on current agenda for anyone on the Council**

**Motion to approve agenda**

**Motion to Approve March 19, 2025, Meeting Minutes**

***Public Comment:*** This is the opportunity for persons to address the Council on items NOT on the agenda. If the item requires Council action, it will be scheduled for an upcoming meeting. This session is limited to 30 minutes allowing **3 minutes per citizen**.

***Zoning:*** Nuisance Property Update

***Old Business:*** Monthly violations recap from Sherriff department

Road Work

State Response for Lawyer cost reimbursement

***New Business:*** Mosquito Control- Grant Update and Colman Contract

Water Tank Inspection Report

Floodplain Update

Review Ordinance #157  
 2026 Sheriff Contract

Playground Equipment

Ball Field Expansion/Upgrades

***Committee Reports:***

Compliance/Code Enforcement (Olsen & Hansen)–

Maintenance/Streets (Chamblin& Hein)–

Parks (Chamblin& Ten Eyck)– Burning Pile

Personnel & Compliance (Olsen & Hansen) –

Utilities (Hein)–

**Motion to Approve Personnel & Financial Reports**

**Motion to approve bills presented**

***Other:*** Review Correspondence -Roof Warranty, Governor’s Office Economic Development Report

***Next Regular Meeting:*** May 21, 2025, 6:00 pm

***Adjourn***

**AGENDASUBJECT TO CHANGE UP TO TWENTY-FOUR (24) HOURS PRIOR TO MEETING TIME**

**Egan City Minutes**  
**March 19th, 2025**

The Board of Trustees of the City of Egan, South Dakota met in regular session on March 19, 2025, at Egan City Hall, 101 N Irvin Street, Egan, SD.    
Present: Board of Trustees – Cody Chamblin, Mike Hein, Jerome Olson, and Finance Officer Kayla Charles. Calling in by phone Trustees- Michelle Ten Eyck and Nancy Hansen. Also present: Kelli Henricks, First District of Local Gov’t. Egan Residents: Donna and Norman Koehn and Barb Warborg.   
6:00 pm meeting was called to order by Chairman Chamblin.   
Motion by Olson, second by Hein to approve the agenda. All present voted “aye.”   
Motion by Ten Eyck to approve the February 19, 2025, Regular Meeting Minutes, second by Olson. All present voted “aye.”   
***Public Comment:*** Donna Koehn asked about an update with the reimbursement request to the SDDOT for Lawyer costs associated with the bridge grant. Charles received an email back from the SDDDOT requesting a number for costs. She is consolidating all the invoices and will respond to the email with the amount.    
***Zoning:*** Owner of the partially burnt trailer sent a letter requesting an extension to April 1st to clean up the property, the previous date was March 21st. Charles had approved the extension upon receiving the letter.    
***Old Business:*** Sheriff Monthly Recaps:February report was shared. Ambulance- A public meeting will be held at 5:30 pm at the Egan city office before the regular scheduled meeting on April 16th. The meeting is to answer residents’ questions about the possibility of the ambulance moving to the old Egan firehall/current city office but remain being managed by Moody County. Currently the city of Flandreau has until June 1st to decide if they will acquire and manage the ambulance service. Election- No election will take place. Three petitions were withdrawn and returned. One was improperly filled out. Charles spoke with the SD Secretary of State to verify the petition was invalid. Chamblin and Hein will remain in their positions.     
***New Business:*** Kelli Henricks a representative of First District of Local Gov’t reviewed the board members and residents present at the meeting Risk Assessment Worksheets for Personal and Community Wide Hazard Identification and Vulnerability. Henricks will take the worksheets and average the answers to assess changes and areas to address in the Pre-Disaster Mitigation plan. Members were asked to give a wish list of items they would use money for to improve the cities plan. Ten Eyck suggested a Storm shelter, street and storm sewage improvements to allow for proper rain drainage. Hein suggested higher the lift station. Chamblin suggested finishing the rip rap of the lagoon pond.    
City Wide Clean-Up Day will be held on May 3, 2025. Residents will need to pay $10 a piece for every box spring, mattress, or tire picked up. Items need to be paid for at the city office prior to the day. Tags will be issued to place on paid items.     
Mowing- City will undertake the mowing of the lagoon and behind the ballpark fence.   
Roadwork- Charles will organize gravel delivery and road maintenance scheduling.    
***Committee Reports:*** *Compliance*/Code Enforcement: Charles will reach out to lawyer for update on the vacant blue trailer and to see how the city can move forward with other vacant nuisance properties. Maintenance/Streets: Charles will collect road maintenance bids. Parks: Chamblin and Kevin Hammer are working on scheduling the use of the ballfield. Ten Eyck informed the Board that the senior center floor has a crack in the concrete. She is meeting with the floor installer to see if it is something he can feather out or if the concrete will need to be fixed. Charles will be organizing the burning of the brush pile with the Flandreau Fire Department.  Personnel/Compliance: Charles will order a time clock for employees to use. Utilities: Still waiting for RV Dump station estimate. Charles will attach a note to utility bill for residents to apply/renew for dog and fowl licenses and notify them of the city wide clean up and the 5:30 public meeting on April 16th.   
Motion by Ten Eyck, second by Hein to approve Financial Report. All present voted “aye”    
Motion by Ten Eyck, second by Olson to approve the following bills: Payroll (General + Board Member Salaries) 3265.93; Booster (February Publishing) 240.00; Big Sioux Rural Water (Jan. - Feb. Usage + Loan) 6164.48; CardMember Services (Jan – Feb Purchases) 894.00; Echo (2025 GenTracker Annual Fee) 325.00; Eng Services (Jan. - Feb. Garbage Haul); First District Local Gov’t (2025 Due 10/2/24-9/30/25) 397.84; Heiman (2024 Fire Extinguisher Inspections) 60.00; Lacey Rentals (3/11/25 Service) 60.00; Moody County Enterprise (Jan. - Feb. Publishing) 137.56; Nelson & Ericsson Law Office Prof. LLC (December 2024 Bill) 350.00; Ottertail (January – March 2025 Usage) 2461.11; SDDOT (2024 Bridge Inspection) 393.76; SD 811 (Locates 10/24-12/24) 2.24; USDA Water Loan (Feb Payment) 569.00; .Valley FiberCom (March Usage) 363.00; Total 17951.54; All present voted “aye”.   
Correspondence: City of Egan received a letter from the Department of Agricultural and Natural resources awarding them for 12 consecutive years of meeting the Safe Drinking Water Act requirements. The city received an invite to Big Sioux Rural Water Systems annual meeting.   
Motion by Hein, second by Hansen to adjourn at 7:03 pm.  All present voted “aye”   
Next Public Meeting-  Ambulance Q & A Wednesday, April 16, 2025, at 5:30pm.   
Next Regular Meeting – Wednesday, April 16, 2025, at 6pm.   
Minutes submitted pending Board approval.    
Cody Chamblin, Chairman   
Attest: Kayla Charles, Finance Officer

**March 2025 Monthly Sheriff Activity Report – Egan**During this time frame, there were -- calls for service, which included

Alarm Call – 1  
Assist Citizen – 1  
Assist Outside Agency – 1  
Drug Violation – 1  
Fire – 1  
Motorist Assist – 1  
Traffic Complaint - 1  
Traffic Stop –13  
Trespassing - 1

***DECEMBER 2024 WATER REPORT***

**Water Loss 11%**

***January 2025 WATER REPORT***

**Water Loss 6%**

***February 2025 WATER REPORT***

**Water Loss 6%**

***March 2025 WATER REPORT***

**Water Loss 13%**















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