AGENDA   
EGAN CITY – REGULAR MEETING

July 17, 2024

***Persons wishing to comment on items on the Agenda shall raise their hand, state their name, and request to speak; following presentation of the agenda item and AFTER the Chairman opens the item up for public comment.***

**Call Meeting to Order**

**Conflict of Interest Items on current agenda for anyone on the Council**

**Motion to approve agenda**

**Motion to Approve June 19th and June 30th, 2024 minutes**

***Public Comment:*** This is the opportunity for persons to address the Council on items NOT on the agenda. If the item requires Council action, it will be scheduled for an upcoming meeting. This session is limited to 30 minutes allowing **3 minutes per citizen**.

***Introduction of new city attorney, Jennifer Nelson, and review of meeting decorum***

***Zoning:*** Travis Anderson – Building permit

***Old Business:*** Budget review (September deadline)

Senior Center update

Monthly violations recap from Sherriff department

Jones property update

Egan tax levy update -*Tax levy rate for the City of Egan for pay 2024 is 8.106 per 1000 of taxable value.2024 total property taxes billed out was $69,999.55. For the past several years Egan has requested $70,000.00*

Floodplain ordinance update (September deadline)

***New Business:*** Review 2023 Annual Report

Special Event License (7/27)

Playground equipment grant

Internal Control Review

***Committee Reports:***

Compliance/Code Enforcement (Olsen & Hansen) –

Maintenance/Streets (Chamblin & Hein) –

Parks (Chamblin & Ten Eyck) – order dumpster for tourney on the 26th

Personnel & Compliance (Olsen & Hansen) -

Utilities (Ten Eyck) –

**Motion to Approve Personnel & Financial Reports**

**Motion to approve bills presented**

**Executive Session per SDCL1-25-2: Personnel & Legal**

***Other:*** Review Correspondence

***Next Regular Meeting:*** August 21, 2024 at 6:00 pm

***Adjourn***

**AGENDA** **SUBJECT TO CHANGE UP TO TWENTY FOUR (24) HOURS PRIOR TO MEETING TIME**

EGAN CITY MINUTES

June 19, 2024

The Board of Trustees of the City of Egan, South Dakota met in regular session on June 19, 2024 at Egan City Hall, 110 W 3rd Street, Egan, SD. Present: Board of Trustee:Nancy Hansen, Jerome Olson and Michelle Ten Eyck. Cody Chamblin was absent. Also present: Randy Roiger, Cameron Burleson, Mike Hein, Harvey Donley, Amanda Walters, Norm & Donna Koehn, Barb Warborg, LiAnne Larson, Mike Larson and Linda Meier.

Meeting was called to order by Vice Chairman Olson.

Motion by Hansen, second by Ten Eyck to approve the agenda. All present voted “aye.”

Motion by Ten Eyck, second by Hansen to approve the minutes of May 15, 2024. All present voted “aye.”

*Public Comment:* Concerns brought to the board about the length of the grass growing at the old Egan school property.

*Zoning:* Building permit for CHavoldt 16x20 L-shaped deck issued

*Old Business:* City paid fire contract vs county fire levy discussion tabled until more information is obtained. Motion by Hansen, second by Olson. All present voted “aye”. Ten Eyck provided an update on the Sr Center roof and carpet project. She stated she is still getting quotes that provide options. Donna Koehn expressed her concern about speed bumps, placement and signage. Ten Eyck is still working on getting companies to review and quote on needed street repairs. Hansen presented findings from a FEMA meeting she attended regarding flood plain changes for Egan. The city will have to have a Flood Plain ordinance in place by September for residents to obtain flood insurance. More information is being gathered so the city can’t do anything further at this time. The invoice from the SDDOT for bridge grant work completed by IMEG will remain unpaid until the board can meet with attorney Nelson. Olson did not have an update on renting tree dump ground as he has not been able to get ahold of landowner.

*New Business:* Nomination of Mike Hein to be appointed to Trustee 1 position made by Ten Eyck, second by Hansen. All present voted “aye”. Hein took oath of office. Motion by Ten Eyck and second by Hansen to hire Kevin Hall for weed eating at $17.00 per hour on an as needed basis. The board approved positions for Finance Officer and Maintenance to be filled. Finance Officer will be advertised at 24-28 hours per week, with Maintenance being 20-25 hours per week. Both positions will be paid depending on experience. Motion by Ten Eyck, seconded by Hansen. All present voted “aye”. New 2-year service contract with BSRW approved. Motion by Hansen, seconded by Ten Eyck. All present voted “aye”. 1 bid received for the mowing of the lagoons and behind ballfield received by Nick Otto at $75 per mowing. Motion by Ten Eyck, seconded by Hansen to award mowing to Nick Otto. All present voted “aye”. Approval for cellular cameras to be purchased Motion by Olson, seconded by Hansen. All present voted “aye”. Board recognized that several city ordinances need to be updated and will continue to work on those. Meeting decorum will be discussed with attorney Nelson on how to best handle. Budget work will take place in board planning sessions.

*Committee Reports:*

Compliance/Code Enforcement: Olson has several violations he is working on

Maintenance/Streets: Hein now be on this committee with Chamblin. Hein will get sand out of the plow truck.

Parks: Ten Eyck will make sure Stombaugh Park sign is repainted with donated money

Utilities: Hein will handle this committee. Nothing to report

Motion by Ten Eyck, second by Hansen to approve Financial Report. All present voted “aye”

Motion by Hansen, second by Ten Eyck to approve the following bills:Big Sioux Water $3,089.14 (Water/water loan); Booster (publications) $250.00; Cardmember Services (Speedbumps, Go Daddy and Microsoft) $119.29; Eng Services(May ) $1,133.60; Eng Services (city cleanup) $2,043.45; K&S Electric (underground wire repair at ballfield) $691.60; Lacey Rental (porta potties for Ave of Flags event & ballfield cleaning) $600.00 Moody County Auditor (April) $927.80; Moody County Enterprise (publishing) $191.09; One Office Solutions (envelopes) $79.99; Ottertail (May & June) $1,651.63; Patriot Electric (locate fault at ballfield) $234.69; SD DANR (annual permit) $100.00; Storey Kenworthy (city statements) $69.94; USDA $569.00( water loan); Valley Fibercom$180.90(phone & internet); Payroll (General& Board) $4,655.32. All present voted “aye”.

Motion by Hansen, second byTen Eyck to adjourn at 7:42pm. All present voted “aye”

Next Regular Meeting – Wednesday, July 17th, 2024

Minutes submitted pending Board approval.

Jerome Olson, Vice Chairman

Attest:

Kelly Wosje, Finance Officer

EGAN CITY SPECIAL MINUTES

June 27, 2024

The Board of Trustees of the City of Egan, South Dakota met in special session on June 27, 2024 at Egan City Hall, 110 W 3rd Street, Egan, SD.

Present: Board of Trustee:Nancy Hansen, Jerome Olson, Michelle Ten Eyck, Cody Chamblin and Mike Hein. Also present: Jennifer Nelson, attorney. Finance Officer Wosje absent.

Meeting called to order by Chairman Chamblin.

Motion byTen Eyck, second byOlsonto approve the agenda. All present voted “aye.”

***Public Comment:***No public comment

***Executive Session:*** Chamblin made a motion to go into executive session on legal matters. Ten Eyck second. All present voted “aye”. The council went into executive session at 5:05pm. Came out of executive session at 5:44pm.

***New Business:*** Ten Eyck made motion to hire Jennifer Nelson as the new City Attorney. Olson seconded the motion. All presentvoted “aye”.

Motion made by Mike to adjourn. Seconded by Nancy. All presentvoted "aye”.

Next regular board meeting Wednesday, July 17th at 6:00pm

Minutes submitted pending Board approval.

Cody Chamblin, Chairman

Attest:

Michelle Ten Eyck, Trustee









